



INTERNAL QUALITY ASSURANCE COMMITTEE
Saraswati Dental College & Hospital, Lucknow

IQAC MINUTES OF THE MEETING AND ACTION TAKEN REPORT

Date : 16th August, 2018
Venue : Conference Hall (Fourth Floor)
Time : 11:30 am onwards

The following members attended the meeting:

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|--------------------------|------------------------------------|
| Dr. RS Bedi | Chairman, IQAC |
| Dr. Kunal Sah | Coordinator/Member Secretary, IQAC |
| Cdr. Sumit Ghosh | External Expert |
| Dr. Asha Mathur | Member |
| Dr. Arvind Tripathi | Member |
| Dr. Saumya Navit | Member |
| Dr. Alka Yadu | Member |
| Dr. Ragini Tandon | Member |
| Dr. Praveen Singh Samant | Member |
| Dr. Anil Singh | Member |
| Dr. Vivek Bains | Member |
| Dr. Sunira Chandra | Member |
| Dr. Jitendra Arora | Member |
| Dr. Devendra Chopra | Alumni Member |
| Dr. Akanksha Srivastava | Alumni Member |
| Dr. Raju Chauhan | Co-opted Member |
| Mr. V.K. Dixit | Co-opted Member |
| Dr. Ravi Kumar | Student Member |
| Dr. Isha Singh | Student Member |

At the outset the Prof. (Dr.) R. S Bedi, Chairman IQAC welcomed all the IQAC members and acknowledged the efforts taken by them for implementing and sustaining Quality related policies and activities in the Institute.

He asked Prof. (Dr.) Kunal Sah, Member Secretary to discuss the agenda points.

| Agenda No. | Subject | Discussion | Resolution | Action Taken |
|------------|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------------------------------------------|
| 1. | Confirmation of the Minutes of IQAC meeting held on 15 th February, 2018 | The minutes of meeting were read | Approved | Noted |
| 2. | Action taken on various decisions of the IQAC meeting held on 15.02.2018 | Decisions taken were discussed | Approved | Noted |
| 3. | New Manual of NAAC | Dr. Kunal Sah, Member Secretary, IQAC briefed all the members regarding the new manual recently released by NAAC for accreditation of institutions. | Resolved to take note of the same | Noted |
| 4. | Publication & Circulation of various days of International/National/Institutional importance (2018-19) | Dr. Kunal Sah, Member Secretary, IQAC briefed all the members regarding the same and the list was circulated | Resolved to take note of the same | Noted Notice circulated on 14.05.2018 and uploaded on the college web-site |
| 5. | Committee Oriented Program/ Activity | Prof. (Dr.) R. S Bedi, Chairman IQAC advised all the Chairmen of various committees to strictly comply with the activity calendar. | Resolved to take note of the same | Noted To be circulated (first week of January 2019) and to be uploaded on the college web-site. |
| 6. | Publication of IQAC Calendar (2019-20) | Dr. Kunal Sah, Member Secretary, IQAC briefed all the members regarding the IQAC calendar which will be circulated in the first week of January 2019 | Resolved to take note of the same | Noted To be circulated and uploaded on college website |

