



IQAC Calendar (2016-17)
(An Initiative of Internal Quality Assurance Committee)

S. No.	Activity	Schedule	Responsibility
1.	SDC Bulletin	Thrice Annually (January, May & September)	Institutional Scientific Journal Committee
2.	Inspection of Departmental Documentation	Bi-annually (January & July)	IQAC
3.	Campus Rounds	Bi-annually (February & August)	IQAC
4.	IQAC Meeting	Minimum Bi-annually (February/March & August/September)	IQAC
5.	Interaction of Institutional Committees with Faculty, Staff & Students	Annually (February/March)	IQAC
6.	Departmental AQAR Submission	Bi-annually (April & October)	Head of respective Departments, Superintendent SHRC
7.	Finalization of Institutional AQAR	Annually (April)	IQAC
8.	SDC AQAR Submission to NAAC	Annually (May)	IQAC/ IT Department (SDC website)
9.	Teaching Plan	Before commencement of BDS & MDS Course at Departmental Level and a copy is to be submitted to Principal Office	Head of respective Departments
10.	Orientation for Newly Inducted Students	Before commencement of MDS (May) & BDS (September) Course	Institutional Student & Patient Welfare Committee
11.	Annual Calendar (Academic)	Annually (June)	Principal Office
12.	Institutional Journal (AJOHAS)	Bi-annually (June & December)	Institutional Scientific Journal Committee
13.	Fresher's Party	Annually (September/October)	Institution Student & Patient Welfare Committee
14.	Foundation Day Celebration	14 th November	Institutional Extra Curricular Activity Committee
15.	College Week	Annually	Institutional Extra Curricular Activity Committee
16.	List of Holidays	Annually (December)	Principal Office
17.	Election of Student Council	Annually (December)	Institutional Student & Patient Welfare Committee
18.	Meetings of Institutional Committees	As per their respective Charter	Institutional Committees
19.	Committee Oriented Program/Activity	Annually (Minimum 1)	Institutional Anti Ragging Committee, Institutional Grievance & Disciplinary Committee and Women's Cell
20.			Institutional Environment & Bio-Safety Committee
21.			Institutional Research & Development Committee, Institutional Human Ethics Committee
22.			Institutional Placement & Guidance Committee
23.			Institutional Disaster Management Committee
24.			Annually (Minimum 1/Book exhibition) & Library Audit
25.	Feedback from Students on Faculty, Subject & Curriculum	Annually	Institutional Enhancement Committee (External & Internal)
26.	Feedback from Patients	Daily	Departmental Level (As per Guidelines)
27.	Feedback from Alumni	Annually	Institutional Alumni Association Committee
28.	Alumni Meet	Once every Three Years	Institutional Alumni Association Committee
29.	Annual Report	Annually	Institutional Scientific Journal Committee